



Grove Farm Community Centre Booking and T&C's Proforma

Dear Hirer:

Thank you for choosing Grove Farm Community Centre to hold your activity. If there is anything you are unsure of, please ask, and we will do our best to help you.

Both legislation and the fact that we are located within a residential area mean that we must have guidelines and rules. Please read the Terms and Conditions of Hire, and if you are happy to proceed, please sign and return.

We hope your booking is a great success and that you will continue to use the Centre in the future.

Purpose of Hire			
Name of Hirer			
Organisation (if applicable)			
Address			
		Post Code:-	
Telephone number			
Email Address			

Date(s) of hire	Start Time	End Time	Notes
Sundays weekly			
Wednesdays weekly			

Booking type (delete as appropriate)	No of hours	Cost per Hour		Total booking cost
		Meetings room only	Kitchen for cooking	
Local community rate				

Please make cheques payable to Grove Farm Community Association

Cash accepted. On agreement only.

Bank details:- Grove Farm Community Association. Sort code 30-84-79 account number 39925468

Type of booking/per hr	Meetings room only	Kitchen – For cooking
Local community rate - local groups who have no access to funding and pay their own expenses.	£10.00 per Hr	£10.00 per booked session
Standard rate – All bookings not covered by the Local community rate	£12.00 per Hr	£10.00 per booked session
Booking Costs. (valid until 01 July 26)		

I agree to be bound by the Policies and Terms and Conditions on page 2 of 2.

Hirer Signature.....Print Name.....Date.....