



Trustee

(Reviewed 01 Jan 2025)

1. Introduction

Trustees are critical to the day to day running and longevity of Grove Farm Community Association. They are jointly responsible through the democratic voting process at trustees meeting, for all decisions made and actions undertaken.

2. The Job.

- Ensuring that the organisation pursues its stated objects (purposes), as defined in its governing document, by helping develop and agreeing a long-term strategy.
- Ensuring that Grove Farm Community Association complies with its governing constitution, charity law, company law and any other relevant legislation or regulations.
- Ensuring that Grove Farm Community Association applies its resources exclusively in pursuance of its charitable objects (ie the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public.
- Ensuring that Grove Farm Community Association defines its goals and evaluates performance against agreed targets.
- Safeguarding the good name and values of Grove Farm Community Association.
- Ensuring the effective and efficient administration of Grove Farm Community Association, including having appropriate policies and procedures in place.
- Ensuring the financial stability of Grove Farm Community Association.
- Protecting and managing the property of the charity and ensuring the proper investment of the charity's funds.

- Providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise.

3. Personnel skills.

- A commitment to the organisation
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

In most circumstances, it would also be desirable for Trustees to have an in-depth knowledge of the type of work undertaken by Grove Farm Community Association.